Master of Science – Research Based (MSR) Graduation Checklist

FIRST YEAR

☐ Research Advisor Match
   (Due 10/31)

☐ Summer Registration (24 units of 16-997)
   (Due 4/30)

☐ Thesis Committee Form
   (Due end of 1st year)

ACADEMIC RECORDS

☐ CMU Student Information Online (SIO) – correct graduation date, personal information, and student accounts

☐ SCS Graduate Student Database (BlackFriday) – accurate courses, grades, advisor and qualifier form completion

COURSES

☐ All grades all “B-” or higher

☐ Overall GPA 3.3 or higher

☐ 84 Course Units (Core and Elective Courses)

☐ >84 Research Units (16-997)

Core Courses
☐ Perception (16-720 or 16-722)
☐ Cognition (15-780, 10-601, or 10-701)
☐ Action (16-741 or 16-711)
☐ Math (16-811)

Elective Courses
☐ Elective One
☐ Elective Two
☐ Elective Three

THESIS

Thesis Talk
(Due on or before the last day of class.)
☐ Reserve a room (1.5-2hr total / 2-3 months in advance)
☐ Advertise to ri-people@cs.cmu.edu (1 week in advance)
☐ Speaking (qualifier) forms from committee members

Thesis Document
(Due the same day/time as final grades.)
☐ Send to Thesis Committee two weeks prior to talk
☐ Upload final document as an RI Tech Report (Request Tech Report number from Alan Guisewite.)
☐ Writing (qualifier) forms from committee members

GRADUATION PREP

(JANUARY-MARCH 2018)

☐ Default graduation is August; obtain research advisor approval if graduating early (in May)

☐ Register for the School of Computer Science Diploma Ceremony (RI Commencement RSVP)

☐ Verify diploma and academic information via Student Information Online (SIO)

☐ Attend the “Grad Fair”, March 21st- 22nd, to obtain necessary regalia and commencement memorabilia

FINAL STEPS

(DUE BY DATE/TIME OF FINAL GRADES)

☐ Confirm committee approval via speaking/writing qualifier forms on BlackFriday

☐ Technical report/MS Thesis upload

☐ Complete the MSR Post-Graduation Survey
   https://www.surveymonkey.com/r/17MSRExit

COMMENCEMENT

Carnegie Mellon University Commencement
School of Computer Science Diploma Ceremony

ALUMNI INFORMATION

CMU Alumni Association
SCS Alumni Engagement