

Carnegie Mellon University

Office of International Education

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Phone: (412) 268-5231 • **Email:** oiie@andrew.cmu.edu • **Web:** www.cmu.edu/oiie

J-1 Exchange Visitor Data Form

- **Instructions:** This form is to be completed electronically by the J-1 Exchange Visitor and returned to the **department** coordinator for submission with a complete Department Request for J-1 Exchange Visitor Application.
- **The J-1 Exchange Visitor should not send this form directly to OIE.**
 - Every field is to be filled completely and accurately as it is required for the DS-2019. Do NOT enter "NA" in any field.
 - Type all information to ensure accuracy. **Do NOT** *handwrite*.
 - Include a copy of the picture page of your passport, and for all accompanying family member(s).

Surname/Family Name:	Given/First Name:
Date of Birth (MM/DD/YYYY):	Gender:
Marital Status:	Email Address:
City of Birth:	Country of Birth:
Country of Citizenship:	Country of Legal Permanent Residence:
Highest Level of Education Completed:	Date Degree Awarded (or expected to be awarded):

Most recent position/occupation or title in your **HOME** country:

If 'Other', describe your position:

Name of School/Institution/Employer from most recent position:

Home Country Residential Address:

(House # and Street Name)

(City and State/Province)

(Postcode)

(Country)

Required Proof of Financial Support

Immigration regulations require proof of sufficient financial support for the entire duration of the visit before an immigration document can be issued. For a single visiting scholar to the *Pittsburgh campus*, OIE requires a minimum of **\$27,200/year (\$2,267/month)** to support. For a single visiting scholar to the *Silicon Valley campus*, OIE requires a minimum of **\$32,096 per year (\$2,675 per month)**. If necessary, include an additional **\$9,492/year (\$791/month)** for an accompanying spouse and an additional **\$7,272/year (\$606/month)** for each accompanying child.

NOTE: Submit **original** financial documents (no copies, faxes or scans). All supporting documents must 1) be in English, 2) clearly indicate the name of the account holder in English, 3) be dated less than 6 months old, and 4) preferably state amounts in U.S. dollar value. If receiving CMU department support, attach a copy of the offer/invitation letter. For institution, employer or home government support, submit original letters on official letterhead clearly detailing the time period to be covered and the total amount of support offered. If using personal funds, submit **original bank certificates**. If receiving family support, provide a letter from the sponsor stating the amount to be provided and original bank certificates.

Once the DS-2019 has been processed, OIE will email you with instructions about how to create a shipping label using [eShipGlobal](#). You will prepare the shipping label indicating the address to which you want the DS-2019 to be mailed. The email will also include the SEVIS ID number. **This service is at your expense.**

Are you currently in the U.S.?	Yes	No	If yes, state your current visa status*?
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I have included copies of my current and previous immigration documents (I-20, DS-2019)

- Have you previously been in the U.S. as a J-1 Exchange Visitor? No Yes
 - **If yes (above), complete the below and submit a copy of all previous DS-2019 immigration documents.**

Previous J-1 Program 1: Dates from _____ to _____	Purpose of visit (student, researcher, etc):
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J Visa Sponsor (university, Fulbright, etc):

Previous J-1 Program 2: Dates from _____ to _____	Purpose of visit (student, researcher, etc):
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J Visa Sponsor (university, Fulbright, etc):

- Have you ever applied for a waiver of the two-year home residency requirement? No Yes
- If yes, have you received any official (USCIS, DOS) notification regarding this application? No Yes

Complete the following section only if your family members will accompany you to the U.S. and will require a J-2 visa. Include a copy of the picture page of the passport for each member.

Dependent 1:

Surname/Family Name:	Given/First Name:
Relation To You:	Date of Birth (mm/dd/yy):
City of Birth:	Country of Birth:
Country of Citizenship:	Country of Permanent Residence:
Passport Expiration Date:	Dependent's Email:

Dependent 2:

Surname/Family Name:	Given/First Name:
Relation To You:	Date of Birth (mm/dd/yy):
City of Birth:	Country of Birth:
Country of Citizenship:	Country of Permanent Residence:
Passport Expiration Date:	Dependent's Email:

*** This form may be copied as needed for additional dependents.**

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Estimated Cost of Living

(Exchange Visitors will keep this page (pg 3) for their own reference)

While living in the U.S. as a J-1 Exchange Visitor, you should plan to have sufficient funds available for expenses that may be incurred above and beyond house or apartment rental and food (the minimum expense estimate for those items is indicated on page 1 of this form).

Expenses will vary depending on location, your individual situation and choices, and currency fluctuations or price changes, and may include:

- Transportation around Pittsburgh
- Public
 - Monthly PAT bus pass - \$100/month
 - www.portauthority.org
- Transportation around Silicon Valley
- Public
 - Express Monthly Pass - \$160/month
 - <http://www.vta.org/>
- Health Insurance
 - a) If you will receive health benefits as an employee of CMU
<https://www.cmu.edu/hr/benefits/health-welfare/medical/index.html>
 - b) If you will purchase health insurance through University Health Services standard plan administered by Aetna Life Insurance Company (Aetna)
<http://www.cmu.edu/health-services/student-insurance/index.html>
- Refer to the Office of International Education web site for further information.
<https://www.cmu.edu/oiie/foreign-scholars/index.html>