

**(TEMPLATE: Bank Certificate/Letter for Personal Funds Verification)**

**\*Do not provide account numbers. Please remove or redact account numbers\***

[BANK / FINANCIAL INSTITUTION LETTERHEAD]

[DATE *(Must be less than 6 months old)*]

Document Manager  
Office of International Education  
Carnegie Mellon University  
5000 Forbes Ave  
Pittsburgh, PA 15213

Dear Document Manager,

[VISITING SCHOLAR NAME] has an account with this financial institution. The current balance of the account is [ACCOUNT BALANCE].

Should you have any questions, please contact me.

Sincerely,

[SIGNATURE/STAMP]

[NAME OF BANK OFFICIAL]  
[CONTACT INFORMATION]